Funeral Planning Form

Calvary Episcopal Church, Bastrop

*The purpose of this form is to allow you to express your wishes regarding your funeral (or memorial) service. It is perfectly acceptable to return this form to the church partially completed or to return the form to the church now and update it in the future. To make it more likely that your wishes will be followed, please discuss your plans with your family and let them know that you have a Funeral Planning Form on file at Calvary.*

1. Name (as you would like it to appear on the funeral bulletin)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Date and place of birth\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Person responsible for making arrangements for burial:

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. If arrangements been made with a funeral director, please indicate the name and address of the funeral director or funeral home and what arrangements you have made. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. Will you be cremated or buried? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. Will the remains (in either a coffin or an urn) be at the church for the service? Yes \_\_\_ No \_\_\_

7. Would your family like to process behind the coffin or urn (as opposed to being seated before the service begins)? Yes \_\_\_ No \_\_\_

8. Please list below (space continues on next page) anyone that you wish to serve as pallbearer (pallbearers may be male or female) and their relationship to you. Please make certain that the person making your arrangements has contact information for everyone listed.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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9. The Burial Office is generally read from the Book of Common Prayer.

10. If you wish to be buried with the liturgy in the Book of Common Prayer, please choose which rite: Rite l\_\_\_ Rite ll\_\_\_

11. Would you like to include the Holy Eucharist in your funeral/memorial service? Yes\_\_\_ No\_\_\_

12. Please check the reading from the Old Testament you would prefer, if any:

\_\_\_ Isaiah 25:6-9 (He will swallow up death for ever)

\_\_\_ Isaiah 61:1-3 (To comfort those who mourn)

\_\_\_ Lamentations 3:22-26, 31-33 (The Lord is good to those who wait for him)

\_\_\_ Wisdom 3:1-5, 9 (The souls of the righteous are in the hands of God)

\_\_\_ Job 19:21-27a (I know that my Redeemer lives)

\_\_\_ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

13. Is there a particular psalm or canticle you would like after the Old Testament reading? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Suggested psalms include: 23; 27; 106:1-5; 116, 41:1-7; 46; 90:1-12; 121; 130; 139:1-11)

14. Please check the reading from the New Testament (other than the gospel) you would prefer, if any:

\_\_\_ Romans 8:1-19, 34-35, 37-39 (The glory that shall be revealed)

\_\_\_ 1 Corinthians 15:20-26, 35-38, 42-44, 53-58 (The imperishable body)

\_\_\_ 2 Corinthians 4:16 – 5:9 (Things that are unseen are eternal)

\_\_\_ 1 John 3:1-2 (We shall be like him)

\_\_\_ Revelation 7:9-17 (God will wipe away every tear)

\_\_\_ Revelation 21:2-7 (Behold, I make all things new)

\_\_\_Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

15. Is there a particular psalm, canticle, or hymn you would like after the New Testament reading? (See suggested psalms above):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

16. Please check the Gospel lesson you would prefer to have read (please note that if there is to be a celebration of the Eucharist, a gospel selection must be read):

\_\_\_ John 5:24-27 (He who believes has everlasting life)

\_\_\_ John 6:37-4 (All that the Father gives me will come to me)

\_\_\_ John 10:11-16 (I am the good shepherd)

 *(The suggestions continue on next page)*

\_\_\_ John 11:21-27 (I am the resurrection and the life)

\_\_\_ John 14:1-6 (In my Father’s house are many rooms)

\_\_\_ Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

17. In the Rector’s discretion, a poem or other non-biblical writing may be read at the service (in addition to scripture). Please describe any proposed non-biblical reading you would like to include as part of the service.

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18. Are there any member of Calvary’s congregation that you would like to serve in some capacity at your funeral, if appropriate (e.g. reader, usher, oblationer, chalice bearer)? If so, please list below.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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19. Are there one or two family members or friends whom you would like the Rector to invite to read at your service?

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20. In the Rector’s discretion, a friend or family member may be invited to give a remembrance during the funeral (in addition to the homily given by clergy). If you have someone who you would like to be invited to give a remembrance, please list below (one is preferred, but no more than two).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

21. In the Rector’s discretion, other clergy may be invited to participate in the funeral. If there there any clergy that you would like the rector to invite to play a role, please list below. If, in addition, you would like to request the particular role, please indicate.

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22. Calvary does not have an organist on staff or any church musician who is under contract to perform at funerals. If one of our musicians, including our volunteers, is available and willing to perform at the funeral, the offer of payment is appropriate. This generally ranges from $150 to $250. If our volunteers are unavailable, and you wish to have a musician play at the funeral, it will be up to the family to secure a musician. If you have an outside musician (or more than one) whom you would like to perform at your funeral, please provide the name(s) and contact information to the Rector. Please understand that the choice of music played must always be approved by the Rector.

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23. Please indicate any particular music you would like for the service. If you wish to include music which is not in the Hymnal 1982 or which is not routinely sung at Calvary, the Rector will need to approve its inclusion. Whenever appropriate, the Rector will honor your request. To make sure that such a request can be honored, it’s a good idea to provide a copy of the music to the church to keep on file. The procession at a funeral usually enters to a spoken anthem during a funeral, but it is possible to substitute a hymn.

Prelude\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Hymn before the Gospel\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Offertory\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Communion Hymn(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Closing Hymn \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postlude\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

24. Where are your remains to be buried? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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25. Would you like The Committal (see Book of Common Prayer, pages 501-505) at a graveside following the Burial Service? Yes \_\_\_ No \_\_\_

26. Would you like a reception in the parish hall? Yes \_\_\_ No \_\_\_

27. If the reception is hosted by the church, it will be organized and served by The Daughters of the King. The food will be provided by church volunteers and will consist of light refreshment (finger foods, punch, tea and coffee). If you wish the reception to be held in the Parish Hall but prefer that your family provide the food (or have the reception catered), please indicated your wishes below (space continues on next page).

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28. The reception is generally held in the Parish Hall immediately following the funeral. If your body or ashes are to be interred locally, do you wish the reception to be held after the interment instead of immediately following the funeral? Yes\_\_\_ No\_\_\_

29. Would you like to have the service livestreamed? The honorarium to have someone run the livestream is $100 and is subject to their availability. Yes\_\_\_ No\_\_\_

29. Additional comments or information\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dated \_\_\_\_\_\_\_\_\_\_\_\_\_

Calvary Episcopal Church, Funeral Planning Form 12/1/2021